



Community & Children's Services Committee

Date: MONDAY, 23 JANUARY 2023

Time: 2.30 pm

Venue: COMMITTEE ROOMS, WEST WING, GUILDHALL

Members:

Ruby Sayed (Chairman)	Florence Keelson-Anfu
Helen Fentimen (Deputy Chairman)	Alderman and Sheriff Alastair King DL
Joanna Tufuo Abeyie	Frances Leach
Deputy John Absalom	Deputy Natasha Maria Cabrera
Caroline Addy	Lloyd-Owen
Munsur Ali	Alderman Ian David Luder
Jamel Banda	Alderman Christopher Makin
Matthew Bell	Alderman Bronek Masojada
James Bromiley-Davis	Timothy James McNally
Anne Corbett	Benjamin Murphy
Aaron Anthony Jose Hasan D'Souza	Matt Piper
Mary Durcan	Henrika Priest
Sophie Anne Fernandes	Jason Pritchard
Deputy John Fletcher	Naresh Hari Sonpar
Deputy Marianne Fredericks	Ceri Wilkins
Steve Goodman OBE	Deputy Philip Woodhouse
John Griffiths	
Laura Jørgensen	

Enquiries: julie.mayer@cityoflondon.gov.uk

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Michael Cogher
Acting Town Clerk and Chief Executive

AGENDA

Part 1 - Public Reports

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To approve the public minutes and non-public summaries of the Committee meetings held on:

For Decision

a) **3rd November 2022** (Pages 5 - 10)

b) **15th November 2022 – Special Meeting** (Pages 11 - 18)

4. **OUTSTANDING ACTIONS**

Members are asked to note the Committee's Outstanding Actions list.

For Information
(Pages 19 - 20)

5. **DEPARTMENTAL BUDGET ESTIMATES: COMMUNITY AND CHILDREN'S SERVICES - EXCLUDING THE HOUSING REVENUE ACCOUNT (HRA)**

Report of the Chamberlain and Interim Executive Director, Community and Children's Services.

For Decision
(Pages 21 - 34)

6. **HOUSING REVENUE ACCOUNT (HRA) AND CAPITAL BUDGETS 2023/24**

Report of the Chamberlain and the Interim Executive Director, Community and Children's Services.

For Decision
(Pages 35 - 42)

7. **DRAFT CARERS' STRATEGY: 2023/27 - FOR CONSULTATION**

Report of the Interim Executive Director, Community and Children's Services.

For Decision
(Pages 43 - 56)

8. **MIDDLESEX STREET ESTATE - AREAS OF CAR PARK AND SIX SHOP UNITS - TO FOLLOW**

Report of the City Surveyor and Interim Executive Director, Community and Children's Services.

For Decision

9. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

11. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Reports

12. **NON-PUBLIC MINUTES**

To approve the non-public minutes of the meeting held on 3rd November 2022.

For Decision
(Pages 57 - 58)

13. **OUTSTANDING ACTIONS (NON-PUBLIC)**

Members are asked to note the non-public actions list.

For Information
(Pages 59 - 60)

14. **CORPORATION SPORTS PROVISION/ GOLDEN LANE LEISURE CENTRE - TO FOLLOW**

Report of the Interim Executive Director, Community and Children's Services.

For Decision

15. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

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COMMUNITY & CHILDREN'S SERVICES COMMITTEE

Thursday, 3 November 2022

Minutes of the meeting of the Community & Children's Services Committee held at Committee Rooms, West Wing, Guildhall on Thursday, 3 November 2022 at 2.30 pm

Present

Members:

Ruby Sayed (Chairman)	John Griffiths
Helen Fentimen (Deputy Chairman)	Frances Leach
Munsur Ali	Deputy Natasha Maria Cabrera Lloyd-Owen
Jamel Banda	
Anne Corbett	Alderman Ian David Luder
Mary Durcan	Alderman Bronek Masojada
Deputy John Fletcher	Ceri Wilkins
Deputy Marianne Fredericks	
Steve Goodman OBE	

In attendance virtually:

Florence Keelson-Anfu
Benjamin Murphy

Officers:

Richard Holt	- Town Clerk's Department
Ben Dunleavy	- Town Clerk's Department
Clare Chamberlain	- Community and Children's Services
Simon Cribbens	- Community and Children's Services
Paul Murtagh	- Community and Children's Services
Chris Pelham	- Community and Children's Services
Rachel Levy	- Community and Children's Services
Ellie Ward	- Community and Children's Services
Chris Lovitt	- Community and Children's Services

1. APOLOGIES

The Chair welcomed the Interim Executive Director of Community and Children's Services to their first meeting of the Committee following which the Interim Director introduced themselves to the Committee.

Apologies were received from Mathew Bell, Aaron D'Souza, Alderman Christopher Makin, Naresh Sonpar, Deputy Phillip Woodhouse and Florence Keelson-Anfu.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations made.

3. **MINUTES**

The Chairman read a statement prepared regarding Members conduct and behaviour. The Committee agreed a zero tolerance policy on bad behaviour and disrespect toward Members and Officers.

The Committee considered the public minutes and non-public summary of the Community and Children's Services Committee meeting held on 22nd September 2022.

The Deputy Chairman informed the Committee that funding had now been allocated and a company instructed to progress the housing specific winter measures.

RESOLVED- That the public minutes and non-public summary of the Community and Children's Services Committee meeting held on 22nd September 2022 be approved as an accurate record.

4. **OUTSTANDING ACTIONS**

The Committee received a report of the Town Clerk on the outstanding actions from the previous meeting of the Committee.

Following a query from a Member the Chair confirmed that the action points from the Committee's away day would be recorded separately, however it was confirmed that a report on the housing more generally was due to be finalised for Member consideration in 2023.

RESOLVED- That the report be noted.

5. **ANNUAL REVIEW OF TERMS OF REFERENCE**

The Committee considered a report of the Town Clerk on the Annual Review of the Committee's Terms of Reference.

RESOLVED- That the terms of reference of the Committee (set out at Appendix 1) be approved, for submission to the Court in April 2023.

6. **UPDATE FROM SUB COMMITTEES AND PORTFOLIOS**

The Committee heard the Chairs of the various Sub Committees and Portfolio Holders in relation to their Sub-Committees and Portfolios.

The Chair of the Homelessness and Rough Sleeping Sub-Committee updated the Committee on the progress of the assessment centre for rough sleepers and informed of Member visit to the hostel due to be held in the proceeding week. The Chairman thanked Officers for their work on the assessment centre.

The Committee noted that the upcoming census data would provide a key insight into the number of carers in the City of London. In addition, the Committee was informed of the concerns of carers in the City of London. Officers undertook to report back on suitable options for event to celebrate National Carers Day.

RESOLVED- That the update be noted.

7. TO APPOINT A MEMBER TO (A) THE EDUCATION BOARD; AND (B) THE SAFEGUARDING SUB COMMITTEE

The Committee considered the appointment of a Community and Children's Services Committee Member representatives on the Education Board and Member on the Safeguarding Sub-Committee.

The Committee considered the appointment of a Member to the Education Board noting that this position usually was held by the Chairman of the Committee however, as the current Chairman was as member of the board in her own right, the position was open to all Members of the Committee. Following expressions of interest John Griffin was agreed as the Member representative on the Education Board.

Expressions of interest were sought for the vacancy on the Safeguarding Sub-Committee. The Committee agreed that John Fletcher be appointed to the Safeguarding Sub-Committee noting that, as the Sub-Committee membership was under the purview of the Committee, further appointments could be made if there were more Members interested.

RESOLVED- That-

- I. John Griffin be appointed as the Community and Children's Services Committee representative on the Education Board and;
- II. John Fletcher be appointed to the Safeguarding Sub-Committee.

8. CITY & HACKNEY HEALTH AND CARE PLACE BASED PARTNERSHIP TERMS OF REFERENCE

The Committee considered a report of the Executive Director of Community and Children's Services on the City and Hackney Health and Care Place Based Partnership Terms of Reference.

A Member highlighted the issue of the provision of NHS dental care in the City of London. It was observed that this provision was primarily in relation to the national contract, but confirmed that every action needed to be considered in mitigation of this at a local level.

In response to a Member's query on the outcomes to be achieved the Place Based Partnership Plan was highlighted as helpful summary of areas which the board was keen to see progress in.

Replying to a Member's query on the membership of the North East London Integrated Care Board it was confirmed that the Mayor of Hackney was the local authority representative on the Board adding that Mayor's would be requested to provide an outline of the proposed policy toward the Board. The Deputy Chairman added that there was a coordinated agenda planning process across all of North East London local authority representatives to provide feedback to the Mayor prior to meetings of the Board.

Further to a Members query on the extend to which career development was taken into consideration it was confirmed that this was being considered at both a North East

London and City and Hackney level particularly highlighting the work force enabler group.

RESOLVED- That the Terms of Reference for the Health and Care Board and the Section 75 Board be approved.

9. **CITY OF LONDON PRIMARY ACADEMY ISLINGTON (COLPAI) AND ISLEDEN HOUSE - LOCAL LETTINGS PLAN**

The Committee received a report of the Executive Director of Executive Director of Community and Children's Services on the Local Lettings Policies CoLPAI and Isleden House.

In response to a Member's query the definition of overcrowding with regard to the age and gender was confirmed.

Following a Member's question on the numbers of flats suitable for a wheelchair user it was confirmed that there were seven wheelchair accessible flats within the block and the remaining properties were convertible, if this need arose.

Following a Member's query it was confirmed that there would be disabled parking at the properties and that the onsite parking was managed by London Borough of Islington.

A Member questioned why the division of housing at all sizes of property was not fifty percent between both the City of London tenants and the London Borough of Islington. Officers noted that this reflects the landownership and financial contribution of London Borough of Islington. It was added that studio properties were the biggest demand and, therefore, the allocation of one bedroom properties would assist with the demands to alleviate overcrowding.

Following a Member's query it was explained that the lack of vacant properties limited the possibilities for moving tenants who needed a larger property. A Member commented that there was evidently a need for further social housing in the City of London and in London more generally. The Chairman noted that the housing report in the new year would address these issues however it was clear that there would be no quick fix in this regard. A Member requested that a visual map regarding overcrowding of social housing be provided.

A Member requested that the data on the demand for social housing be considered at part of the discussions on the City of London Local Plan. It was agreed that a possible resolution regarding this matter would be discussed at the meeting later in November.

A Member commented that their experience with the City of London Corporation had been an efficient and positive one.

RESOLVED- That the draft Local Lettings Policies for the 66 homes at the CoLPAI development and the three new homes at Isleden House be approved.

10. CHILDREN AND YOUNG PEOPLE'S PLAN 2022-25

The Committee considered a report of the Executive Director of Community and Children's Services the Children and Young People's Plan 2022-25.

In response to a Member's concern regarding the consultation and access to information Officers confirmed that this was due to be a key component of the action plan going forward as a vital element of work. In addition it was confirmed that the provision of the sporting facilities would be addressed outside of the meeting.

The Chairman requested that there was an ongoing consultation with relevant groups to ensure appropriate engagement.

Officers confirmed, in response to a Member's query, that the survey results were anonymised so any specific response could not be attributed to any specific persons or institution.

A Member expressed concern regarding the number of people responding in their ward. The Chairman added that, despite the consultation being advertised on the Corporation's networks, some Members were not aware and requested that this be considered in future consultation.

Officers replied on the provision of sporting facilities confirming the current offering in this area and added that there would be a report brought to the Committee on options for further provision of these facilities.

Answering a Member's query Officers outlined the reasoning behind the outcomes presented in the Plan with the Chairman adding that if there were any further points that needed to be incorporated in the action plan these could be added that the next stage of the process.

RESOLVED- That the Children and Young People's Plan 2022–25 be approved.

11. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

Answering a Member's question it was confirmed that free school meals were offered to all students at the Aldgate School. Officers added that the Education Board would need to consider whether to extend the free school meal offering at the schools under its purview. The Member requested that the Committee consider what could be done to support the Feed the Future campaign for an extension for school meals. A Member observed that there was a discussion at the Policy and Resources Committee previously regarding the provision of free school meals and suggest that this be raised at a future meeting of that Committee.

12. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

The Committee agreed to suspend Standing Order forty and take the meeting beyond two hours.

The Chairman informed the Committee that the late paper on the Middlesex Street Car Park had been withdrawn as it was not complete and, therefore, would need to be considered at a urgent meeting of the Committee. Following a discussion on the matter

the Committee agreed that this meeting needed to be a formal public meeting of the Committee.

13. **EXCLUSION OF THE PUBLIC**

RESOLVED, that – under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act.

Item no(s)	Para No(s)
14-19	3
16	5

14. **NON-PUBLIC MINUTES**

The Committee considered the non-public minutes of the meeting held on 22nd September 2022.

RESOLVED- That the non-public minutes of the meeting held on 22nd September 2022 be approved as an accurate record.

15. **NON-PUBLIC OUTSTANDING ACTIONS**

The Committee received a report of the Town Clerk on the outstanding actions from the previous meeting of the Committee.

RESOLVED- That the report be noted.

16. **TUDOR ROSE COURT**

The Committee considered a report of the Comptroller and City Solicitor regarding Tudor Rose Court.

RESOLVED- That the report be approved.

17. **REPORT OF ACTION TAKEN**

The Committee received a report of the Town Clerk regarding action taken outside of the Committee.

RESOLVED- That the report be noted

18. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions in the non-public session.

19. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no urgent business considered in the non-public session.

The meeting ended at 4.43 pm

Contact Officer: Richard.Holt@cityoflondon.gov.uk

COMMUNITY & CHILDREN'S SERVICES COMMITTEE

Tuesday, 15 November 2022

Minutes of the meeting of held at Guildhall at 3.30 pm

Present

Members:

Ruby Sayed (Chair)	John Griffiths
Joanna Tufuo Abeyie	Alderman Ian David Luder
Deputy John Absalom	Alderman Christopher Makin
Caroline Addy	Alderman Bronek Masojada
Munsur Ali	Benjamin Murphy
Jamel Banda	Jason Pritchard
Anne Corbett	Naresh Hari Sonpar
Aaron Anthony Jose Hasan D'Souza	Deputy Philip Woodhouse
Mary Durcan	
Deputy John Fletcher	

In attendance:

Deputy James Thomson – Chair of the
Police Authority Board
Oliver Sells – Member of Capital Buildings
Board

Helen Fentimen (Deputy Chair) – *joined
remotely*

Officers:

Jason Hayes	- Community and Children's Services Department
Mark Jarvis	- Chamberlain's Department
Deborah Cluett	- Comptroller and City Solicitor's Department
Julie Mayer	- Town Clerk's Department
Paul Murtagh	- Community & Children's Services Department
Chandni Tanna	- Communications Team, Town Clerks

Before commencing the business on the agenda, the Chair advised Members that a report for information on this agenda, in respect of the allocation of funds for housing purposes, had been approved by the Finance Committee earlier in the day. However, this had been a 'non-public' report but could now go into the public domain. The Town Clerk advised that the Committee's web page would be updated to reflect its public status, and copies were made available for members of the public in attendance. NB. The report referenced at item (4) in this set of minutes.

The Chair thanked the Chair of the Middlesex Street Residents Association for an email, posing a series of questions to the Committee. This had been circulated to Members and relevant officers ahead of the meeting, and the Assistant Director would seek to address the questions during the presentation of the reports at agenda items (3) and (4).

Members and residents in attendance were reminded that this was a 'meeting held in public', and not a public meeting, and residents would not be able to address the Committee in person.

1. APOLOGIES

Apologies were received from Helen Fentimen, Deputy Chair – who joined the meeting virtually; Matthew Bell; James Bromiley-Davis, Sophie Fernandes; Marianne Fredericks; Steve Goodman; Florence Keelson Anfu; Frances Leach; Natasha Lloyd-Owen; Timothy McNally; Henrika Priest and Ceri Wilkins.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MIDDLESEX STREET ESTATE - AREAS OF CAR PARK AND SIX SHOP UNITS

The Committee considered a report of the of the Chamberlain, City Surveyor and the Executive Director of Community and Children's Services, to consider whether areas in the Middlesex Street Estate are no longer required for housing purposes and may be appropriated for other use. Members noted that the report included responses from estate-wide consultation and recommended the areas as not being required for housing purposes, for the next 20 years, subject to a capital sum being ring-fenced for housing purposes.

In presenting the report, the Assistant Director made the following points:

- The recommendations in the report are specific to the Community and Children's Services Committee (CCS): i.e. the areas identified as no longer needed for housing purposes, and not matters relating to the City of London Police. The Capital Buildings Board would take a decision on appropriating the asset, if CCS agrees that it is surplus to requirements.
- Whilst understanding that the Section 105 process had been confusing, the process was followed in accordance with regulations. However, it had not been possible to address some of the concerns raised about Police related matters. The City of London Corporation's Chair of Policy and Resources had attended a residents' meeting on 1st November 2022 and explained and apologised for this.
- The City Solicitor defined 'surplus for housing purposes' and explained that it covers both dwellings and ancillary uses, such as garages and storage, which were included in the Section 105 Consultation. The City Solicitor also confirmed that the City of London Corporation (COLP) had fulfilled its obligations as Landlord and Housing Authority, and any proposals for Police use are a separate matter.

The Assistant Director went through the questions in the email from the Chair of the Residents' Association, as referenced above, and offered to take any supplementary questions.

1) No tangible benefit to residents:

This should be addressed by releasing the non-public report referenced above, in respect of allocation of funds for housing purposes, into the public domain. There would also be an opportunity now to undertake long overdue works to the podium and general upgrades in respect of security, lighting and linking pedestrian areas.

2) Flawed "consultation" and Lack of Transparency:

The Section 105 process had a specific, albeit narrow, remit in terms of future non-housing use, as explained above.

3) Report to Committee is one-sided and misleading:

The Assistant Director, who is also the report author, is satisfied that the report is genuine and, as confirmed by the City Solicitor, meets Section 105 regulations. He reiterated that it is not intended to deal with the City of London Police (COLP) proposal.

On a separate point, a funding application was in hand for electrical vehicle charging points across all social housing estates, including the Middlesex Street Estate.

4) No serious consideration of alternatives:

The City of London Corporation (COLC) had looked extensively at opportunities for residential use. For example, in 2015, a proposal for an extension to the Petticoat Tower rooftop was aborted due to structural issues and potential loss of right to light. In 2015, 24 new homes were developed on the Middlesex Street Estate, and a further 10 in 2019; re-utilising space from commercial properties. Further opportunities for redevelopment had been explored but, as the first floor car park has no natural light, options are limited and building upwards is not feasible for structural reasons. A marketing Exercise in 2020 received 8 bids for commercial uses; one of them being the development of office space on the first floor of the car park.

5) No "trickle down" economics: This is addressed by the response to No. 1

6) Paltry Financial "Compensation": This is addressed by the response to No. 1

7) Capital expenditure by the City Police vs Residents' Interests: This is addressed by the response to No. 1

8) Failure to learn lessons: This is addressed by the response to No. 2

9) Space is only supposedly "vacant" due to City's own poor planning:

The decision to remove the ramp from the car park was taken many years ago, in order to improve the look and appearance of the Estate. Officers have been working with colleagues in the Department of the Built Environment to improve amenity but progress was affected by Covid. The team had run a series of 'drop-ins' in October 2022, resulting in positive feedback from residents, and the architects were re-drafting proposals.

10) No Neighbourhood, No Plan:

The COLP is investing £95m in its social housing estates. The Assistant Director is currently working on a Housing Asset Management Plan, which will include the Middlesex Street Estate, and will bring a full report to this Committee in 6-8 months' time.

The following points were noted during supplementary questions:

- a) Commercial tenants will be protected under the Landlord and Tenant Act, regardless of any decisions taken, which will not affect any such protection.
- b) The capital sum agreed by the Finance Committee, of £3.4m, will be ringfenced to the HRA, for CCS Committee to re-appropriate for housing purposes (including the Middlesex Street Estate) including accelerating improvements.
- c) Any resolution declaring the car park areas as surplus cannot take effect until the necessary relocation and adaptations have been made. If Planning Permission is not granted, then the appropriation in terms of the car parking areas will not materialise. (The resolution in respect of the retail units would take effect imminently)
- d) Whilst noting the above explanations, and the apology from the Chair of Policy and Resources, commercial tenants and residents remained disappointed at the consultation process. Furthermore, commercial tenants had not been invited to the meeting on 1st November 2022.
- e) Residents had shared a lot of positive ideas in respect of community use, which were listed in the report. The feedback from the consultation also indicated a lack of support for the area being declared as surplus to housing need, and a lot of objections to 'alternative use', which the report did not appear to address. Members felt, therefore, that a decision was being sought at a premature stage.
- f) Residents would continue to be tenants of the City of London Corporation (CoLC), who will retain responsibility for providing adequate parking spaces, garages and storage.
- g) Concerns had been raised about inappropriate parking of police vehicles, which block couriers and deliveries.
- h) There are currently 109 car parking spaces on the Middlesex Street Estate. In the basement there are 76 spaces; comprising 38 for the Police, 29 for residents and 9 spaces available. On the ground floor there are 29 spaces; comprising of 5 for residents, and 24 spaces available. Also in the basement there are 31 garages, 24 for the police and 6 for residents, with 1 space available. The Assistant Director was not aware of any residents

waiting on a parking spaces and/or disabled spaces but agreed to check and feed back to the Committee.

- i) At the meeting on 1st November 2022, the Commissioner had pledged to listen to residents' concerns, be 'good neighbours' and improve the area and security as a result of the Police's presence. The Commissioner confirmed that a further meeting with residents would be arranged shortly.
- j) In the longer term, there would be no Police parking in Bishopsgate, but there is currently a shortage of parking spaces. However, the Commissioner had undertaken to work with residents to seek short-term solutions, and fully appreciated the concerns about their homes and amenity.
- k) It was suggested that the Committee should defer taking a decision, in order to give officers time to respond to the concerns raised by residents, both at the meeting on 1st November 2022 and at this meeting. The City Solicitor confirmed that it was open to the Committee to seek this, notwithstanding the fact that Section 105 obligations had been fulfilled. Members also understood that, in taking a decision to defer, it would be on this understanding.
- l) The City Solicitor further advised that the deferred decision would still be part of the 2 stage process; i.e. (1) a decision of this Committee on whether the land is required or not; and (2) after this decision, proposals for the land (other than for housing) would be considered by other relevant Committees (with opportunity for input into those considerations by this Committee). Members were asked to be mindful that further consultation in respect of this Committee's decision would not be about the end use, any such consultation would follow this Committee's decision if it decided the areas were no longer required for housing.
- m) The Town Clerk advised that, if the Committee is minded to defer, then it should take place ahead of the next scheduled CCS Committee on 23rd January 2022. It was also suggested that no less than two to three weeks be allowed for responses to further consultation.
- n) Whilst the 'Neighbourhood Plan' fell within the remit of the Planning and Transportation Committee, the Chair (of CCS) advised that she had lobbied for more input into planning processes directly affecting residents.
- o) The Interim Executive Director of Community and Children's Services asked if the Chair of the Residents' Association could please set out what they are seeking in terms of the next round of consultation.
- p) It was suggested that recovery of legacy debts, owed by commercial tenants affected by the recommendation, be deferred pending clarification of future arrangements. Whilst fully empathising with the position, the Chair reminded Members that the Committee has a responsibility for debts to the HRA but asked if officers could exercise sensitivity.

It was proposed by Alderman Ian Luder, Seconded by John Fletcher and RESOLVED, unanimously that - a decision to declare the areas in the car parks and the six Gravel Lane shop units, proposed for non-housing use at the Middlesex Street Estate (together called the "MSCP"), as no longer required for housing purposes; noting that they may be appropriated for other use, be deferred, noting the advice of the Town Clerk and City Solicitor, as set out at (l) and (m) above, and on the understanding that obligations under the Section 105 Consultation framework had been complied with.

In closing the meeting, the Chair thanked Members for a productive debate, and residents for taking the time to attend. The Portsoken Members reminded the Committee that they are bilingual, and very happy to help with one-to-one communications with residents, working with the Residents Association and commercial tenants. The Chair stressed that implementation of any housing-related proposals, for the areas under consideration, would need to be funded from the HRA. However, she remained confident that we could move on positively with a view to enlivening the community and generating income for the Estate over the next 20 years.

4. **MIDDLESEX STREET ESTATE - ALLOCATION OF FUNDS FOR HOUSING PURPOSES**

Members received a report of the Chamberlain in respect of the Middlesex Street Estate's allocation of funds for housing purposes. At the start of the meeting, the Chair had advised Members that this had originally been a 'non-public' report, approved by the City of London Corporation's Finance Committee earlier in the day. It was also reference when the Assistant Director responded to questions submitted by the Residents' Association.

The Chair invited Members to address any further comments to the Property Projects Director, before the meeting is reconvened, copied to the Chair and Deputy Chair of the Committee.

RESOLVED, that – the report be noted.

5. **EXCLUSION OF THE PUBLIC**

RESOLVED, That - under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act.

6. **MIDDLESEX STREET ESTATE - AREAS OF CAR PARK AND SIX SHOP UNITS - APPENDICES**

The committee noted the non-public appendices in respect of agenda item 3.

7. **MIDDLESEX STREET ESTATE - ALLOCATION OF FUNDS FOR HOUSING PURPOSES - APPENDICES**

The committee noted the non-public appendices in respect of agenda item 4.

The meeting ended at 5pm

Chairman

Contact Officer: julie.mayer@cityoflondon.gov.uk

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Title	Date added	Action	Action owner	By When	Update/status
Budget	08/07/2022	Committee to receive a budget estimate report	Head of Finance	23/01/2023	Budget Report update is on the agenda for C&CS Committee on 23/ 01/2023
Carers	08/07/2022	Members would receive an information report in respect of the co-production work with carers in July, together with an update on the national survey of carers, and a new Strategy was expected in the New Year.	Head of Strategy & Performance	23/01/2023	Carers Strategy and Carer Survey on the agenda for the C&CS Committee on 23/ 01/ 2023
Bike parking	20/07/2022	Officers to investigate the provision of a bike parking shed or secure area (Middx St)	Asst Director - Housing & Barbican	23/01/2023	Report expected to be submitted to the C&CS Committee at its meeting on 13/03/2023
Housing walkabouts	22/09/2022	The Head of Housing Management was arranging a number of walkabouts and informal meetings to both the City and out-of-City Estates. Once finalised, the dates would be shared with Members of the Grand and Sub Committees.	Head of Housing Management		Visits will be arranged for February. Dates will be circulated to Members by the end of January.
Housing Revenue Account	22/09/2022	The Housing Revenue Account (HRA) Review was being led by Chamberlains, who had engaged Saville's to review its delivery in terms of the 5-year budget forecast. Members would receive an update at the next Committee.	Chamberlains	23/01/2023	HRA budget report on the agenda for 23/ 01/ 2023 C&CS Committee.
Housing Specific Winter measures	22/09/2022	Officers will work with colleagues in Chamberlains, to make the process as streamlined as possible, and present a timetable to the next Committee. Officers work closely with the Climate Action Team and would give consideration to the use of Energy Doctors, which have been successful in the London Borough of Islington. Quick wins could be achieved in terms of jackets for water tanks, for example. Temporary glazing is a cheaper option than secondary or double glazing and will be considered. Officers be asked to consider Members' views and suggestions, as set out above. All of the housing specific thermal winter measures be offered and rechargeable to leaseholders on the social housing estates in question.	Head of Major Works (Jason Hayes)	23/01/2023	Following a survey sent out and follow up door to door canvassing, 130 residents (102 tenants and 28 leaseholders) showed an interest in the Winter Measures. These interested residents have been sent further correspondence to book a survey, and then the installation of the Winter Measures. Visits to properties started first week in January with varying levels of measures being taken up by those who have responded to date. The contractor will continue to book in surveys with interested residents over the winter period. Some late responses have come in and these are being picked up as and when we receive them.
Repairs and maintenance	22/09/2022	Housing Sub and Grand Committees to receive a report on repairs and maintenance at their next meetings, specifically in terms of repairing leaks, and presenting a timeframe	Asst Director - Housing & Barbican	06/12/2022	Head of Repairs & Maintenance will be taking a report to the 30 January HMASC.
City of London Primary Academy Islington and Isleden House- local Lettings Plan	03/11/2022	A Member requested that a visual map regarding overcrowding of social housing be provided.	Housing Needs Manager	TBC	The current report mechanism of our databases does not allow this. The IT team are assisting to provide the information, and then Martin can give an indication as to where the overcrowding issues are within the city. Information dependent on IT.

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Committee:	Dated:
Community and Children's Services	23/01/23
Subject: Departmental Budget Estimates: Community and Children's Services – excluding the Housing Revenue Account (HRA)	Public
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	1,2,3,4,9,12
Does this proposal require extra revenue and/or capital spending?	N
Report of: Executive Director of Community and Children's Services and the Chamberlain	For Decision
Report author: Louise Said - Chamberlains Department	

Summary

This report presents for approval the budget estimates for the Department of Community & Children's Services for 2023/24. This report presents, at Appendix 1, the budget estimates for 2023/24 for the Community and Children's Services Department excluding HRA of which a summary is shown in the table below. The proposed budget has been prepared within the resource envelope allocated to each Director by Resource Allocation Sub Committee.

Summary of Appendix 1

Table 1	Original budget 2022/23 £'000	Original budget 2023/24 £'000	Movement original 2022/23 to original budget 2023/24 £'000
Expenditure	(29,641)	(29,227)	414
Income	16,500	14,536	(1,964)
Support services and capital charges	(2,383)	(2,440)	(57)
Total net expenditure	(15,524)	(17,131)	(1,607)

Recommendation

Members are asked to:

- i) review and approve the Community and Children's Services Department's (excluding HRA) proposed revenue budget for 2023/24 for submission to Finance Committee, noting that additional resources totalling £1.2m have been added to the 2023/24 Original Budget to help meet the ongoing pressures across Adults and Children's Social Care and the cost of Unaccompanied Asylum Seeking Children.
- ii) review and approve the Community and Children's Services Department's (excluding HRA) proposed capital and supplementary revenue projects budgets for 2023/24 for submission to Finance Committee.
- iii) authorise the Chamberlain, in consultation with the Executive Director of Community and Children's to revise these budgets to allow for any further implications arising from Corporate Projects and changes to the Cyclical Works Programme.
- iv) agree that minor amendments for 2022/23 and 2023/24 budgets arising during the corporate budget setting period be delegated to the Chamberlain.
- v) note the factors taken into consideration in compiling the Community and Children's Services Department's Business Plan, including efficiency measures

Main Report

Background

- The Community & Children's Services Committee oversees three main service areas:
 - People Services (which includes Adult Services & Children & Families Services)
 - Commissioning and Partnerships (which includes Commissioned Services)
 - Housing Services (including the Housing Revenue Account)

Departmental budget estimates for 2023/24

1. This report presents, at Appendix 1, the budget estimates for 2023/24 for the Community and Children's Services Department analysed between:
 - Local Risk budgets – these are budgets deemed to be largely within the Chief Officer's control.

- Central Risk budgets – these are budgets comprising specific items where a chief officer manages the underlying service, but where the eventual financial out-turn can be strongly influenced by external factors outside of his/her control or are budgets of a corporate nature (such as interest on balances and rent incomes from investment properties).
- Support Services and Capital Charges – these cover budgets for services provided by one activity to another. The control of these costs is exercised at the point where the expenditure or income first arises as local or central risk. Further analysis can be found in Appendix 2

Proposed Revenue budget for 2023/24

2. The provisional 2023/24 budgets, under the control of the Executive Director of Community and Children's Services being presented to your Committee, have been prepared in accordance with guidelines agreed by the Policy and Resources and Finance Committees. These include continuing the implementation of the required budget reductions across local risk, as well as the proper control of transfers of non-staffing budget to staffing budgets.
3. Overall, the 2023/24 provisional revenue budget total £17.1 million, an increase of £1.6m when compared with the original budget for 2022/23. The main reasons for this increase are:
 - Additional resources totalling £1.2m has been added to the 2023/24 Original Budget to meet the ongoing pressures within social care including £700k to central risk for Unaccompanied Asylum Seeking Children, £300k to local risk for Children's Services and £200k to local risk for Adults Services.
 - Decrease of £140k which is in relation to the Homelessness growth bid agreed in 2019 to deliver additional accommodation and services to reduce the occurrence, duration and impact of rough sleeping in the Square Mile. It was agreed to award this department additional resources totalling £8.9m phased over 5 years commencing in 2020/21. The annual costs rose during the first 3 years before reducing slightly in the final 2 years hence the reduction in the 23/24 Original budget.
 - The administration of the Housing Benefit service has been transferred to the cost of collection service area. The budget of £170k was therefore transferred across to the Chamberlain
 - Additional resources of (£157k) to compensate for the July 22 pay award
 - Net 2% inflation of (£255K) added to Local risk budgets. This is 4% inflation less 2% efficiency savings.
 - Increase in Surveyors Repairs & Maintenance budget of (£248k)
 - Increase in central support and capital charges (£57k)

4. An analysis of service expenditure is provided in Appendix 1. Expenditure and unfavourable variances are presented in brackets. Only significant variances (generally those greater than £100,000) have been commented on in the following paragraphs.

- The Surveyors Repair & Maintenance budget has increased by £248k to accommodate the structural works that are required at Golden Lane Leisure Centre.
- Third party payments overall have increased by £1.4m which is mainly due to the cost of the asylum seeker service along with new programme costs led by the Adult Skills & Education service such as Digital Hub, Skills Bootcamp and Multiply. The latter is fully met from external funding and has no affect on the overall budget. The pressures on the asylum seekers service is due to the number of individuals presenting themselves to the city along with a number of current individuals turning 18 which then attract little or no funding from the Home Office. Additional resources have been added to the 23/24 Original budget to accommodate these pressures.
- Rent allowance payments in respect of Housing benefit have reduced in line with the latest return made to DWP. This is offset by a reduction in income and therefore has no impact on the overall budget.
- Government grant income has decreased in total as the budgets are based on the most recent allocations and include decreases to the Department for Work and Pensions Housing Benefit subsidy as mentioned above.
- The income budget for customer and client contributions has increased by £165k which is largely due to rent income expected from the hire of the Portsoken Community Centre and the Portsoken Pavilion.
- Members should note that the Cyclical Works Programme (CWP) figures included in this report relate only to elements of previously agreed programmes, which will be completed in 2022/23 & 2023/24. The separate bid for CWP works in 2023/24 has not been included in this report as a report will be submitted to the Operational Property & Projects Sub Committee in the new year and will then require approval from Resource Allocation Sub Committee to agree the funding. Once both Sub-Committees have agreed the 2023/24 programme, Members will be advised of the outcome and are asked to authorise the Chamberlain to revise the budget to allow for these approvals.
- It should also be noted that the Building Repair & Maintenance and the Facilities management contract is currently being retendered and the new contract will commence on 1st April 2023. The 23/24 Original estimates are based on the latest available asset price from the current contractor. Any changes to these budgets arising from the new contract will be reported to Committee and Members are therefore asked to authorise the Chamberlain

to revise these budgets to allow for any further financial implications arising from the contract retendering.

- Analysis of the movement in total manpower and related staff costs are shown in Table 2 below

5. Staffing Statement

Analysis of the movement in staff related costs are shown in the table below. There is an increase of £316,000 in employee expenditure between the 2022/23 original budget and 2023/24 original budget. Factors influencing this overall increase are a provision for 3% pay award and incremental progression.

Table 2	Original Budget 2022/23		Latest Approved Budget 2022/23		Original Budget 2023/24	
	Manpower Full-time equivalent	Estimated cost £000	Manpower Full-time equivalent	Estimated cost £000	Manpower Full-time equivalent	Estimated cost £000
People Services	74	(4,366)	71	(4,331)	72	(4,516)
Partnership Services (including Central Directorate)	42	(2,388)	48	(2,944)	43	(2,555)
Housing Services	11	(565)	11	(564)	9	(564)
TOTAL COMMUNITY AND CHILDREN'S SERVICES	127	(7,319)	130	(7,839)	124	(7,635)

Potential Further Budget Pressures

- Despite the very substantial £1.2m increase in budget in 2023/24 it should be noted that the department faces additional budgetary pressures in the coming year. These challenges will need to be met from within the existing enhanced budget envelope as and when they emerge through a process of reprioritisation. :
 - Local risk had benefited from income from the management of the Golden Lane Leisure Centre, but this payment was waved following the pandemic closure and impact on business, and replaced with a profit share arrangement. The centre is not profit making. The management fee had made an average contribution to local risk of £81,000 per annum.
 - Commissioned delivery – notably in the provision of social care placements – is subject to inflationary cost pressures. The government is also driving a “Fair Cost of Care” initiative, which will see some provider costs increase to ensure the social care provider market remains sustainable. Were placement costs to increase by 10% the Department would face additional expenditure (based on current placements) of £320k per annum – at 15%, £480k per annum.

Government. However, the Government has committed to provide local authorities with additional funding. While the allocated amount has not been confirmed, we anticipate it will meet a significant proportion of additional costs for social care delivery alongside the additional £200k adult social care funding set out in this budget.

- Other commissioned services may require additional support. The management of the Golden Lane Leisure Centre is likely to require revenue support. Other existing providers may seek additional funding or reduced delivery to meet growth in wages and other costs. The City's advice provider – which has had no inflationary uplift since 2017, has indicated a need for additional funding of circa £35k to prevent it running at a deficit. A significant number of services will be recommissioned in the financial year. The process will challenge the on-going need and scope of services to realise efficiencies where possible, but it is reasonable to assume the majority will need sustaining. The cost will be driven by market responses, but if they reflect current cost plus 10% inflation, the overall budget impact would be in excess of £200k .

Revenue Budget 2022/23

7. The current forecast local risk out-turn for 2022/23 is currently expected to be overspent by up to £300,000. The reason for this adverse variance is due to the cost pressures within child social care and the continued presence of a number of high cost placements.
8. The central risk budget is also facing pressures due to the number of asylum seekers that are 18 years or older for which we attract little or no government funding. The overspend could possibly reach £700,000 by the end of the financial year. These pressures have been highlighted through monthly budget monitoring and it has been agreed to increase the 2023/24 Original Budget by £1.2m to met these social care pressures going forwards.

Appendix 3 shows the movement between the Original Budget 2022/23 and the Latest Approved Budget 2022/23

Draft Capital and Supplementary Revenue Budgets

9. The latest estimated costs of the Committee's current capital and supplementary revenue projects are summarised in the Table below.

Service	Project	Exp. Pre 01/04/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000	Later Years £'000	Total £'000
	<u>Pre-Implementation</u>						
Community Development	Golden Lane Area Lighting & Accessibility	-	14	-	-	-	14
	<u>Authority to start work</u>						
Public Health	Disabled Facilities	32	35	-	-	-	67
Public Health	Assessment Centre for Rough Sleepers	51	683	691	-	-	1,425
Public Health	High Support Hostel	30	597	-	-	-	627
TOTAL COMMUNITY & CHILDREN'S SERVICES EXCLUDING HRA		113	1,329	691	-	-	2,133

10. Pre-implementation costs comprise feasibility/option appraisal expenditure which has been approved in accordance with the project procedure, prior to authority to start work.
11. Therefore, the above figures do not include the cost of implementing the Golden Lane Area Lighting & Accessibility project which are subject to further gateway approvals.
12. The latest Capital and Supplementary Revenue Project forecast expenditure on approved schemes will be presented to the Court of Common Council for formal approval in March 2023.

Business Planning for 2023/24

13. A separate report will be presented to this committee containing the high-level business plan.
14. This section outlines the following:
- the factors taken into consideration in compiling the Business Plan and setting priorities,
 - what the Department will be doing differently compared to 2022/23 and
 - how the Department will drive Value for money
15. The objectives for the departmental business plan were agreed by Members of the Community and Children's Services Committee following a consultative process with Members and Senior Officers. Specific workstreams were developed by

Senior Officers and individual teams reflecting the departmental business plan objectives and statutory requirements.

16. The balance of delivery and spend is driven by our statutory responsibilities in response to presenting needs, changes in the external environment and national policy drivers. Where statutory service demand has increased, the department has reallocated or sought additional resources.
17. There have continued to be significant changes in the external environment and national policy which we have had to respond to. This includes the ongoing impacts of the Covid-19 pandemic, the Afghanistan and Ukrainian resettlement programmes and the cost of living crisis.
18. There are also opportunities to be more efficient where we have secured added value or savings from services for no additional cost to the City Corporation. For example, the Commissioning Team continues to use the Commissioning Alliance's Care Place framework to source placements for looked-after children and young people. This allows access to a wide range of care provision areas such as fostering, residential care, special educational needs, and 16–25-year-olds' semi-independent accommodation. Use of the framework has resulted in gaining access to market-leading prices and delivering £160,000 savings per annum since its implementation this financial year. This represents a 34% saving on the previous average weekly placement costs.
19. The team continues to review placement processes with a view to improving service quality and outcomes. The team's contract monitoring and management approach, which includes a senior management visitors programme, is designed to dovetail and supplement the Commissioning Alliance's own programme and processes. The monitoring approach will be expanded further to include a young inspectors programme in partnership with City of London Children in Care Council.
20. The Department, along with all others, has undergone a rigorous process of examining all service areas and identifying savings and assessing their potential impacts.
21. Delivery is evidenced and tested by a comprehensive set of performance and outcome indicators. These indicators are monitored, and remedial action is taken where necessary. We benchmark performance through bodies such as London Councils and nationally, government departments such as DfE.

Corporate & Strategic Implications

22. The work of the Department contributes to the following Corporate Plan priorities:
 - 1: People are safe and feel safe
 - 2: People enjoy good health and wellbeing
 - 3: People have equal opportunities to enrich their lives and reach their full potential
 - 4: Communities are cohesive and have the facilities they need
 - 9: We are digitally well connected and responsive

12: Our spaces are secure, resilient and well maintained

Security implications

23. There are no specific security implications in relation to the budget or business plan but many of our workstreams contribute to the departmental priority 'safe' with the aim of people of all ages living in safe communities, our homes are safe and well maintained and our estates are protected from harm.

Public sector equality duty

24. Promoting equality, fostering good relations and reducing discrimination are all integral elements of the work of the department as demonstrated in some of the work included in the high-level summary business plan. The department specifically considers this in service and policy development through Tests of Relevance and Equality Impact Assessments.

Conclusion

25. This report presents the budget estimates for the Community & Children's Services Department for Members to consider and approve.

Appendices

- Appendix 1 – Committee Summary Budget – City Fund
- Appendix 2 – Support Services and Capital Charges from / to Community & Children's Services Committee
- Appendix 3 – Original 2022/23 budget to Latest Approved 2022/23 Budget
- Appendix 4- Original 2022/23 Budget to Original 2023/24 budget

Louise Said

Senior Accountant, Chamberlains

T: 020 7332 1917

E: Louise.said@cityoflondon.gov.uk

Appendix 1: Community and Children's Services Summary – City Fund

Analysis of Service Expenditure	Local or Central Risk	Actual 2021/22 £'000	Original Budget 2022/23 £'000	Latest Approved Budget 2022/23 £'000	Original Budget 2023/24 £'000	Movement 2022-23 to 2023-24 £'000	Para ref
EXPENDITURE							
Employees	L	(6,217)	(6,591)	(7,137)	(6,877)	(286)	5
Employees – mainly social workers dealing with Asylum Seekers and staff paid by Dedicated Schools Grant (DSG)	C	(1,761)	(728)	(702)	(758)	(30)	5
Premises Related Expenses(see note i)	L	(603)	(283)	(374)	(343)	(60)	
Premises Related Expenses (SRP)	C	(378)	(2)	0	(4)	(2)	
City Surveyor – R&M	L	(5)	(3)	(3)	(251)	(248)	4
Transport-related Expenses	L	(4)	(14)	(14)	(15)	(1)	
Home to School Transport (met from DSG)	C	(19)	(72)	(72)	(72)	0	
Supplies and Services (mainly professional fees which are largely met from grant income plus expenses relating to contracts such as Broadway)	L	(6,321)	(4,894)	(7,371)	(4,857)	37	
Supplies and Services (mainly costs of our private, voluntary and independent childcare providers which are met from DSG)	C	(2,305)	(157)	(95)	(102)	55	
Third Party Payments (mainly social care clients plus contract costs such as Toynbee Hall Advice and providers of adult learning)	L	(7,014)	(6,072)	(6,369)	(7,003)	(931)	4
Third Party Payments (mainly agency costs relating to asylum seekers plus costs that are met from DSG)	C	(5,142)	(4,799)	(4,726)	(5,271)	(472)	4
Transfer Payments (mainly payment to Fusion Lifestyle funded by income from London Marathon Charitable Trust)	L	(129)	(134)	(109)	(113)	21	
Rent allowances – funded by Department for Work and Pensions (DWP) rent benefit rebates)	C	(3,913)	(6,172)	(6,172)	(3,561)	2,611	4
Capital charges	C	(12)	0	0	0	0	
Unidentified Savings - CSC	L	0	280	188	0	(280)	4
Total Expenditure		(33,826)	(29,641)	(32,956)	(29,227)	414	
CONTINUED ON NEXT PAGE							

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Analysis of Service Expenditure							
	Local or Central Risk	Actual 2021/22 £'000	Original Budget 2022/23 £'000	Latest Approved Budget 2022/23 £'000	Original Budget 2023/24 £'000	Movement 2022-23 to 2023/24 £'000	Para ref
INCOME							
Government Grants (mainly Public Health and Skills Funding Agency grant income)	L	5,657	3,397	6,733	4,002	605	4
Government Grants (mainly DSG, DWP rent benefit rebates, Home Office funding)	C	11,456	10,587	10,436	7,719	(2,868)	4
other grants, reimbursements and contributions (mainly B&B rent allowances, S256 Monies and London Marathon Charitable Trust	L	1,362	628	808	778	150	4
other grants, reimbursements and contributions (City's Cash contributions towards Toynbee Hall contract and Strings project at The Aldgate School)	C	203	363	351	366	3	
Customer, client receipts (mainly fee income and client contributions towards their social care packages), and rent income for the community centres	L	1,050	918	1,033	1,083	165	4
Customer, client receipts	C	90	0	0	0	0	
	L	196	29	91	10	(19)	
Transfer from Parking Meter Reserves (in relation to concessionary fares and taxi cards)	C	453	578	578	578	0	
Total Income		20,468	16,500	20,030	14,536	(1,964)	
TOTAL EXPENDITURE BEFORE SUPPORT SERVICES AND CAPITAL CHARGES		(13,358)	(13,141)	(12,926)	(14,691)	(1,550)	
SUPPORT SERVICES AND CAPITAL CHARGES							
Central Support Services and Capital Charges		(3,036)	(2,434)	(2,422)	(2,494)	(60)	App 2
Recharges within Fund		65	51	51	54	3	
Total Support Services and Capital Charges		(2,970)	(2,383)	(2,371)	(2,440)	(57)	
TOTAL NET (EXPENDITURE) / INCOME		(16,328)	(15,524)	(15,297)	(17,131)	(1,607)	

Notes – Examples of types of service expenditure:

- (i) Premises Related Expenses – includes repairs and maintenance, energy costs, rates, and water services.

Appendix 2: Support Service and Capital Charges from/to Community and Children's Services Committee

Support Service and Capital Charges	Actual 2021/22 £000	Original Budget 2022/22 £000	Latest Approved Budget 2022/22 £000	Original Budget 2023/24 £000
Administrative Buildings	(281)	(265)	(265)	(295)
City Surveyor's Employee Recharge	(1)	(1)	(1)	(1)
Insurance	(66)	(55)	(54)	(63)
IS Recharges – Chamberlain	(752)	(551)	(540)	(547)
Capital Charges	(485)	(503)	(503)	(519)
Support Services –				
Chamberlain	(609)	(439)	(439)	(444)
Comptroller and City Solicitor	(277)	(200)	(200)	(201)
Town Clerk	(387)	(279)	(279)	(282)
City Surveyor	(111)	(80)	(80)	(80)
CPS	(66)	(61)	(61)	(62)
Total Support Services and Capital Charges	(3,035)	(2,434)	(2,422)	(2,494)
Recharges Within Funds				
Corporate and Democratic Core – Finance Committee	32	32	32	32
HRA	0	0	0	0
Barbican Residential Committee	33	19	19	22
Total Support Service and Capital Charges	(2,970)	(2,383)	(2,371)	(2,440)

Appendix 3: Movement between 2022/23 Original Book Budget and 2022/23 Latest Approved Budget

	£'000
Original Budget 2022/23 (Excluding support service and capital charges)	(13,141)
Decrease in Local risk due to the transfer of the Housing benefit administration budget amounting to £170k along with a transfer to libraries of £45k.	215
Latest Approved Budget (excluding support services and capital charges)	(12,926)

Appendix 4: Movement between 2022/23 Original Book Budget and 2023/24 Original Book Budget

	£'000
Original Budget 2022/23 (Excluding support service and capital charges)	(13,141)
Decrease in Local risk budget as agreed by Policy & Resources (growth bid and high support hostel for Homelessness)	140
Transfer of Housing Benefit administration to the Chamberlain	170
Increase in budgets to compensate for the July 22 pay award	(157)
2% net inflation	(255)
Increase in Surveyors repairs and maintenance charge	(248)
Additional resources agreed to offset pressures in social care including adults, children's and unaccompanied asylum seekers	(1,200)
Original Budget 2023/24 (excluding support services and capital charges)	(14,691)

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Agenda Item 6

Committee(s): Community and Children's Services	Dated: 23 January 2023
Subject: Housing Revenue Account (HRA) and Capital Budgets 2023/24	Public
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	1,2,3,4,12.
Does this proposal require extra revenue and/or capital spending?	N
Report of: The Chamberlain and the Director of Community and Children's	For Decision
Report author: Goshe Munir, Senior Accountant, Chamberlain's Department	

Summary

1. This report is the annual submission of the revenue and capital budgets overseen by your committee. In particular it seeks approval for the provisional revenue budget for 2023/24, for subsequent submission to the Finance Committee. Details of the HRA draft capital budget are also provided.
2. The provisional nature of the revenue budgets particularly recognises that further revisions might arise from the necessary budget adjustments resulting from corporate projects.
3. There is a significant planned investment in the next year in the major works capital programme to upgrade the fabric of existing HRA social housing. However, the Revenue Reserve position remains very tight in the short term as a result of delays of up to two years in income generating new build projects, which has meant that more than £1.2m per annum in additional rental revenue has had to be foregone.
4. The General Housing Revenue Reserve position is summarised below: -

Table 1 General Housing Revenue Reserve	<i>Original Budget 2022/23 £000</i>	Original Budget 2023/24 £000	Movement
Service Expenditure	(12,428)	(12,349)	79
Service Income	15,994	16,217	223
Other Movements	(366)	(291)	75
Transfer to Major Repairs Reserve	(2,953)	(3,281)	(328)
Surplus in year	247	296	49
Balance brought forward	593	49	(544)
Balance carried forward	840	345	(495)

5. Overall, the 2023/24 provisional budget indicates a surplus for the year of £296k an increase in expected rental income offset by increased transfers to the major repairs reserve as set out in Table 1 above. Revenue Reserves at 31 March 2024 are now expected to be £345k.

6. The overall Major Repairs Reserve (MRR) position is summarised below: -

Table 2 Major Repairs Reserve	Original Budget 2022/23 £000	Original Budget 2023/24 £000	Movement
Transfer from General Housing Revenue Reserve (see contra Table 1)	2,953	3,281	328
Net capital expenditure after / grant funding	(21,934)	(23,356)	(1,422)
City Fund Loan	18,981	13,533	(5,448)
Movement in MRR in year	0	0	0
Balance brought forward	250	250	(0)
Balance carried forward	250	250	0

- The Major Repairs Reserve (MRR) funds a very significant investment in the capital programme for major works across the 5-year asset management plan, including the decent homes program, window renewal and roof replacements. In order to do so the MRR has started to borrow using a loan from City Fund. This borrowing requirement has been forecast and included in the Corporations Medium Term Financial Plan for a number of years.

Recommendation(s)

7. The Committee is requested to:

- review the provisional 2023/24 revenue budget to ensure that it reflects the Committee's objectives and, if so, approve the proposed budget for submission to the Finance Committee.
- review and approve the draft capital budget.
- authorise the Chamberlain to revise these budgets to allow for further implications arising from departmental reorganisations and other reviews.

Main Report

Management of the Housing Revenue Account

8. The HRA is ring-fenced by legislation which means that the account must be financially self-supporting. To enable this, a 30-year plan has been produced alongside a more detailed 5-year plan presented separately. The budgets in this report are included as an element of the plan. Although the "capital account" is not ring fenced by law, the respective financial positions of the HRA and the City Fund have meant that capital expenditure is financed without placing a burden on the use of City Fund resources. HRA related capital expenditure continues to be funded from the HRA, including the Major Repairs Reserve, a city fund loan and homeowners making their appropriate contributions.

Business Planning Priorities

9. A number of development opportunities and major works projects will require considerable resource input but will result in increased social housing capacity and improvements to our properties, particularly in terms of energy efficiency.

Proposed Budget Position 2022/23 and 2023/24

10. The detailed budgets are set out in table 3 over the page.

Actual 2021-22 £000	Table 3 - HOUSING REVENUE ACCOUNT	Original Budget 2022-23 £000	Latest Budget 2022/23 £000	Original Budget 2023-24 £000	Movement 2022-23 to 2023-24 £000	
	LOCAL RISK Expenditure					
(3,387)	Repairs, Maintenance & Improvements	(2,976)	(2,976)	(2,976)	0	Appendix 1 12 13 14 15
(120)	Supplementary Revenue Budgets	(671)	(154)	(323)	348	
(1,495)	Technical Services and City Surveyor's Costs	(1,539)	(1,539)	(1,495)	44	
(3,825)	Employee Cost	(4,431)	(4,473)	(4,541)	(110)	
(903)	Premises & Other Support Cost	(129)	(390)	(264)	(135)	
(2,563)	Specialised Support Services	(2,682)	(2,926)	(2,750)	(68)	
(12,293)	TOTAL Expenditure	(12,428)	(12,458)	(12,349)	79	
	Income					
	Rent					
10,844	Dwellings	10,992	11,045	11,646	654	16
616	Car Parking	625	619	624	(1)	
128	Baggage Stores	127	127	127	0	
1,605	Commercial Charges for Services & Facilities	1,667	1,622	1,791	124	17
82	Community Facilities	99	99	79	(20)	
1,914	Service Charges	2,480	1,920	1,939	(541)	18
33	Other	4	21	11	7	
15,221	TOTAL Income	15,994	15,453	16,217	223	
2,928	NET INCOME FROM SERVICES	3,566	2,995	3,868	302	
0	Loan Charges – Interest	(122)	(55)	(125)	(3)	
0	Interest Receivable	0	0	0	0	
2,928	NET OPERATING INCOME	3,444	2,940	3,743	299	
0	Loan Charges – Principal	(244)	(90)	(166)	78	
(2,943)	Transfer to Major Repairs Reserve	(2,953)	(2,963)	(3,281)	(328)	
(15)	(Surplus) / deficit FOR THE YEAR	247	(113)	296	49	
177	Surplus brought forward	593	162	49	(544)	
162	SURPLUS CARRIED FORWARD	840	49	345	(495)	

11. Expenditure and unfavourable variances are presented in brackets. Only significant variances (generally those greater than £50,000) have been commented on in the following paragraphs.

12. The Supplementary Revenue Costs underspent by £348k due to the number of revenue related projects reducing in 2023/24.
13. The increase in Employee Costs of £110k is due to the overall pay settlement and an increase in temporary agency staffing cost that has been partly offset by the Target Operating Model revised structure.
14. Premises & Other Support Cost have increased by £135k due to higher central support & Insurance Cost charges.
15. Specialised Support Services Cost have increased by £68k due to a significant increase in Energy cost increases in unit prices (tariffs) and standing charges.
16. The increase in income for next year for Rents is due to the expected capped level of increases, a rise of 5% has been assumed in these estimates.
17. The increase in commercial income by £124k is based on the review by the external agents and new lettings that have been agreed for 2023/24.
18. The reduction in income for service charges of £541,000 is partly due to lower-than expected supplementary revenue projects being carried out in the year, which resulted in less amounts being recoverable and also previous over-estimates of recovery of on-going revenue costs in the budget. The service charge estimate is in line with previous years recovery.

Actual 2021/22 £'000	Table 4 - HOUSING REVENUE ACCOUNT	Original Budget 2022/23 £'000	Latest Budget 2022/23 £'000	Original Budget 2023/24 £'000	Movement 2022/23 to 2023/22 £'000	Paragraph Ref
	MAJOR REPAIRS RESERVE (MRR)					
2,944	Transfer from HRA (depreciation agreed by HRA)	2,953	2,963	3,281	328	
(24,843)	Capital Expenditure	(52,169)	(20,587)	(72,711)	(20,542)	
18,597	Section 106 / Grants	22,287	12,815	44,691	22,404	
1,371	Reimbursements from homeowners	6,948	2,101	4,163	(2,785)	
152	RTB Receipts	1,000	1,000	500	(500)	
1,050	GLA Grant	0	300	0	0	
81	City Fund Loan	18,982	271	13,533	(5,449)	
	City Fund Capital Receipt	0	0	6,543	6,543	
(649)	Transfer from/to reserve for year	0	(1,136)	(0)	(0)	
2,035	Balance Brought Forward	250	1,386	250	0	
1,386	MRR BALANCE CARRIED FORWARD	250	250	250	(0)	

19. Analysis of the movement in manpower and related staff costs are shown in Table 5 below. These costs are spread across Direct Employee Cost, Technical Services and Specialised Support Services.

Table 5 Manpower statement	Original Budget 2022/23		Original Budget 2023/24	
	Manpower Full-time equivalent	Estimated cost £0	Manpower Full-time equivalent	Estimated cost £0
Supervision and Management	34	(1,930)	32	(1,863)
Estate Officers	10	(477)	9	(398)
Porter/Cleaners	24	(933)	24	(937)
Gardeners	6	(200)	5	(204)
Wardens	0	(16)	0	(17)
Technical Services	40	(2,528)	41	(2,719)
TOTAL HOUSING REVENUE ACCOUNT	114	(6,084)	111	(6,138)

Potential Further Budget Developments

17. The provisional nature of the 2023/24 revenue budget recognises that further revisions may be required.

Revenue Budget 2023/24

18. The forecast outturn for the current year is in line with the Latest Approved Budget.

1. The latest estimated costs for the Committee's draft capital and supplementary revenue projects are summarised in the tables below.
2. Pre-implementation costs comprise feasibility and option appraisal expenditure which has been approved in accordance with the project procedure, prior to authority to start work.
3. The anticipated funding of this major works programme is indicated above, with the 2022/23 and 2023/24 financial impact on HRA resources being reflected in the revenue estimates figures included elsewhere in this report. In addition, the HRA will need to borrow from the City Fund in order to finance its current capital programme.
4. The latest Capital and Supplementary Revenue Project budgets will be presented to the Court of Common Council for formal approval in March 2023.

Draft Capital and Supplementary Revenue Projects

Estate	Exp. Pre 01/04/22	22/23	2023/24	2024/25	2025/26	2026/27	Later Years	Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Schemes at pre-implementation stage								
L4-Avondale Square	81	60	1,915	70	-	-	-	2,127
L4-Dron House	-	-	0	0	-	-	-	0
L4-Golden Lane	549	619	6,113	4,498	-	-	-	11,779
L4-Holloway Estate	44	2,555	1,342	171	-	-	-	4,112
L4-Housing General HRA	388	1,081	8,325	5,136	2,000	-	-	16,931
L4-Middlesex Street	-	-	0	-	-	-	-	0
L4-Southwark Estates	321	666	4,223	282	-	-	-	5,492
L4-Sydenham Hill	28	297	972	67	-	-	-	1,364
L4-William Blake	57	15	1,945	-	-	-	-	2,016
L4-Windsor House	144	236	1,580	102	-	-	-	2,062
Sub-total schemes at Pre-implementation stage	1,613	5,529	26,416	10,327	2,000	-	-	45,884
Authority to start work granted	Exp. Pre 01/04/22	22/23	2023/24	2024/25	2025/26	2026/27	Later Years	Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
L4-Avondale Square	10,522	360	559	-	-	-	-	11,440
L4-Dron House	2,213	-	-	-	-	-	-	2,213
L4-Golden Lane	16,028	38	832	-	-	-	-	16,898
L4-Holloway Estate	6	638	-	-	-	-	-	644
L4-Housing General HRA	39,632	6,369	2,597	0	-	-	-	48,598
L4-Isleden House	1,567	1,787	135	0	-	-	-	3,489
L4-Middlesex Street	7,767	618	1,455	0	-	-	-	9,840
L4-Southwark Estates	1,123	-	-	-	-	-	-	1,123
L4-Sydenham Hill	3,180	290	17,877	23,592	6,300	-	-	51,238
L4-William Blake	637	-	-	-	-	-	-	637
L4-Windsor House	429	2	-	-	-	-	-	431
L4-York Way Estate	5,349	5,110	23,163	20,717	2,325	-	-	56,664
Sub-total Authority to Start Work	88,454	15,212	46,618	44,309	8,625	-	-	203,217
	Exp. Pre 01/04/22	22/23	2023/24	2024/25	2025/26	2026/27	Later Years	Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
TOTAL COMMUNITY & CHILDREN'S SERVICES - HRA	90,067	20,741	73,033	54,635	10,625	-	-	249,101
Of this,								
Capital	1,613	20,587	72,711	54,565	10,625	-	-	158,488
Supplementary Revenue	88,454	154	323	70	-	-	-	547
	90,067	20,741	73,033	54,635	10,625	-	-	159,034
Funded by								
Long Lessee contributions		2,101	4,163	350	-	-	-	6,615
External contributions (S106, grants)		13,180	44,873	44,309	8,625	-	-	110,987
CIL		-	-	-	-	-	-	-
Borrowing		271	13,533	4,232	-	-	-	18,036
Right to Buy Receipts		1,000	500	-	-	-	-	1,500
HRA balances		89	141	49	-	-	-	279
Major Repairs Reserve		4,100	3,281	3,884	2,000	-	-	13,264
City Fund Capital Receipt		-	6,543	1,811	-	-	-	8,354
		20,741	73,033	54,635	10,625	-	-	159,034

Appendices

Appendix A: Schedule of Repairs, Maintenance and Improvements.

Caroline Al-Beyerty
Chamberlains

Clare Chamberlain
Director of Community & Children Services

Contacts:

Goshe Munir

Senior Accountant – Chamberlains

T: 020 7332-1571 E: Goshe.Munir@Cityoflondon.gov.uk

Mark Jarvis

Head of Finance–Chamberlains:

020 7332-1223 E: Mark.Jarvis@Cityoflondon.gov.uk

Paul Murtagh

Assistant Director Barbican & Property Services– Community and Children's

Services T: 020 7332 3015 E: Paul.Murtagh@cityoflondon.gov.uk

Appendix A

REPAIRS, MAINTENANCE AND IMPROVEMENTS		Original Budget 2022/23 £000	Revised Budget 2022/23 £000	Original Budget 2023/24 £000
Responsible Officer is the Director of Community and Children's Services				
GENERAL				
<u>BREAKDOWN AND EMERGENCY REPAIRS</u>				
Building	E	(1,122)	(1,122)	(1,122)
Electrical	E	(240)	(280)	(280)
Lifts	E	(10)	(10)	(10)
Heating and Ventilation	E	(200)	(200)	(200)
Recharge and Insurance Claims	E	(50)	(150)	(150)
		(1,622)	(1,762)	(1,762)
<u>CONTRACT SERVICING</u>				
Building	E	(60)	(60)	(60)
Electrical	E	(270)	(250)	(250)
Lifts	E	(140)	(120)	(120)
Boilers	E	(250)	(250)	(250)
Ventilation	E	(450)	(350)	(350)
Heating	E			
		(1,170)	(1,030)	(1,030)
<u>CYCLICAL WORK AND MINOR IMPROVEMENTS</u>				
Elderly/Disabled - Internal Redecorations	E	(12)	(12)	(12)
Portable Appliance Testing	E	(2)	(2)	(2)
Asbestos Management Contingency	E	(60)	(60)	(60)
Fees for Feasibility Studies	A	(15)	(15)	(15)
Energy Performance Certification Work	E	(5)	(5)	(5)
Water supply works	E	(80)	(80)	(80)
Asset Management plan	A	(10)	(10)	(10)
		(184)	(184)	(184)
TOTAL GENERAL		(2,976)	(2,976)	(2,976)

Committee: Community and Children's Services	Dated: 23/01/2023
Subject: Draft 2023 – 2027 Carers Strategy for consultation	Public
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	2, 3, 4
Does this proposal require extra revenue and/or capital spending?	N
If so, how much?	N/A
What is the source of Funding?	N/A
Has this Funding Source been agreed with the Chamberlain's Department?	N/A
Report of: Clare Chamberlain, Interim Executive Director of Community and Children's Services	For Decision
Report author: Zoe Dhami, Strategy and Project Officer, Community and Children's Services	

Summary

The City of London Corporation is developing a new Carers Strategy for 2023–2027.

This report sets out a draft of the strategy and outlines the engagement that has taken place to develop the strategy. Members are asked to approve taking the draft out to wider consultation.

Recommendation

Members are asked to:

- Approve the current draft Carers Strategy 2023–2027 for consultation.

Main Report

Background

1. This report builds on previous reports provided to Members on how the City of London Corporation is supporting unpaid carers in the Square Mile, and the plans to develop a new Carers Strategy for 2023–2027.
2. During the development period of the strategy, ongoing work has continued around unpaid carers through the Carers Strategy Implementation Group (CSIG). This includes the development of a pilot – Carer Connections – (currently underway) to provide a specific carers' support service and the reworking of City of London Corporation website pages to make sure they are relevant and easy to understand for carers.

3. The CSIG includes six unpaid carers to ensure that the carer voice is heard, and this group has been integral in helping shape the Strategy's development.
4. Unpaid caring roles remain a key issue. The pandemic had a specific impact on caring, and national figures show that the number of carers is still higher than pre-pandemic levels although have fallen since the height of the pandemic. There are now an estimated 10.58 million carers across the UK – one in five adults.
5. New figures on unpaid carers from the 2021 census are due to be released in January 2023. This will include figures on the number of people in the City of London who consider themselves to be carers. Figures from 2011 showed that there were more than 500 self-identifying carers in the City of London. At the end of 2022, 44 unpaid carers were receiving direct or indirect support from Adult Social Care. It should be noted that not all carers will want to identify themselves for support or services. There may also be some people who do not identify themselves as carers and so may not be asking for support that would be helpful to them. One of the proposed outcomes of the new strategy is that a wide range of services can identify potential unpaid carers and provide information on how they can access support.

Current Position

6. The draft vision and outcomes for the Carers Strategy are as follows:

Vision:

Unpaid carers in the City of London, of all ages, are recognised for their valuable role, given the respect they deserve, and supported through the complexities of the caring journey.

Outcome 1:

Carers are recognised and identified by health, social, community and housing services.

Outcome 2:

Carers have the information they need to look after the person they care for, and to look after themselves.

Outcome 3:

City of London Corporation community services offer practical and emotional expertise to support carers at any stage of caring.

Outcome 4:

Carers are treated as the experts they are.

7. The draft has been developed with the following engagement:
 - September 2020 – a report on carer experiences before and during the pandemic was shared with the City of London Corporation.

- December 2020 – Adult Social Care spoke with 31 unpaid carers about the support they receive, their health and wellbeing, experience during the pandemic, and general feedback.
 - Start of 2021 – The Carer Strategy Implementation Group (CSIG) meets every 12 weeks. The group includes: six unpaid carers in the City of London; Adult Social Care; Children's Social Care; Commissioning; Department of Community and Children's Services (DCCS) communications; City Connections; and, since the end of 2022, Carers Centre Tower Hamlets (who are delivering the Carer Connections pilot).
 - October 2021 – An internal audit was undertaken to provide assurance on the process and quality of Carers' Assessments in Adult Social Care.
 - Spring 2021 – 23 carers were interviewed via video calls and telephone, to discuss practical elements they would like support with as an unpaid carer, and to gain ideas on how to improve provision for carers in the City of London.
 - During 2021 a peer researcher programme survey had 20 respondents that identified as a carer.
 - Spring 2022 – The Survey of Adult Carers in England (SACE) had 23 carer respondents who were known to Adult Social Care in the City of London.
 - Desk research was undertaken for national reports.
8. The strategy will be based on a new streamlined format endorsed through the Children and Young People's Plan, signed off at the end of 2022.

Next steps

9. Once approved by Members, this draft will go out to consultation. The consultation period will formally begin on 23 January and run for 12 weeks, ending on 17 April 2023. Following any amendments, approval of the final strategy will be sought from Members at the May 2023 Committee meeting.
10. The consultation period will include:
- Stakeholder roundtables with the purpose of:
 - raising awareness of the strategy and securing buy-in
 - sharing ideas with colleagues and providers that do not normally work together
 - fleshing out the possible actions for each outcome.

The number of roundtables will depend on the availability of stakeholders. Each roundtable will have at least one unpaid carer involved.

- An online draft and questionnaire on the City of London Corporation website.
- Advertising the online consultation through stakeholders, including:
 - relevant City Corporation Committees and groups
 - HealthWatch
 - City Connections

- Carer Connections
- City Carers Community
- City Parent Carer Forum.
- Focus groups of unpaid carers that have been identified through the peer researcher programme.
- Emails to residents who have asked to be engaged via email through the peer researcher programme.
- Attending City Connections and Carer Connections meetings and drop-ins in person, where possible.
- Peer researcher survey responses.

11. Consultation will focus on:

- the proposed vision and outcomes
- the proposed action plan focus areas.

12. Although the action plan will be finalised after the strategy has been approved, specific actions will inevitably come up throughout the consultation period. This will enable stakeholders to share accountability for fulfilling the actions and such discussions can ensure greater buy-in from stakeholders prior to the final strategy being signed off.

Corporate & Strategic Implications

Strategic implications

13. The Carers Strategy will directly support the achievement of the following outcomes set out in the City Corporation's Corporate Plan 2018–23:

- People enjoy good health and wellbeing (outcome 2)
- People have equal opportunities to enrich their lives and reach their full potential (outcome 3)
- Communities are cohesive and have the facilities they need (outcome 4).

14. This strategy sits below the DCCS Business Plan 2017–22. It contributes to the plan's delivery by mirroring its five priorities and applying them to the specific needs of our population of carers.

15. The strategy will also support:

- Early Years Strategy
- Joint Health and Wellbeing Strategy.

Financial implications

16. None

Resource implications

17. There are no current resource implications of the strategy itself, but there may be future implications depending on the actions identified by the strategy.

Legal implications

18. None

Risk implications

19. None

Equalities implications

20. Equalities considerations have been considered throughout the strategy development process and an Equalities Impact Assessment will be shared with Members with the final version of the strategy.
21. Demographic analysis from the Census 2021 will also allow identification of any specific equality issues arising.

Climate implications

22. None

Security implications

23. None

Conclusion

24. Members are asked to approve the draft Carers Strategy 2023–2027 for consultation. The draft strategy has been produced with unpaid carers in the City of London, and the consultation period will ensure that all necessary stakeholders have the opportunity to review and shape the strategy.

Appendices

- Appendix 1 – Draft 2023 – 2027 Carer Strategy

Zoe Dhami

Strategy and Project Officer
Department of Community and Children's Services

T: 020 7332 3002

E: Zoe.Dhami@cityoflondon.gov.uk

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City of London Unpaid Carer Strategy 2023 - 2027

This strategy is for anyone who regularly supports another person on an unpaid basis – whether that be a friend, child with additional needs, relative, loved one, or a combination of these people. This is not the same as someone who provides care professionally, or through a voluntary organisation.

Vision:

Unpaid carers in the City of London, of all ages, are recognised for their valuable role, given the respect they deserve and supported through the complexities of the caring journey.

Outcome 1:

Carers are recognised and identified by health, social, community and housing services.

Outcome 2:

Carers have the information that they need to look after the person they care for and to look after themselves.

Outcome 3:

City of London Corporation community services offer practical and emotional expertise to support carers at any stage of caring.

Outcome 4:

Carers are treated as the experts they are.

National challenges:

- Numbers of carers are still higher than pre-pandemic although have fallen since the height of the pandemic. There are now an estimated 10.58 million carers across the UK, one in five adults¹.
- Caring has intensified since autumn 2020 – carers are providing significantly more unpaid care despite society ‘opening up’. The proportion of unpaid carers providing significant care i.e. over 20 hours per week, has increased by 42% since October 2020.
- Carers’ worries have intensified and increased around the negative impact of caring on physical and mental health which is now the top concern compared with five years ago. 4.87 million carers are worrying about the impact of caring on their physical and mental health.
- 2.86 million carers are worrying about the impact of not getting a break.

¹ National challenges specific to carers are taken from ‘Making caring visible, valued and supported: carers week 2022 report’.

- The proportion of carers worrying financially has increased since the height of the pandemic. 2.2 million carers are worrying about their ability to cope financially because they are caring.
- Carers working part-time are particularly worried about reducing hours of work or leaving altogether.
- Three quarters of carers (75%) caring before the pandemic think that the role they do is not valued.
- UK inflation continues to remain at a high level, with the largest upward contributing factor being the rising cost of food. Food and non-alcoholic beverage prices rose by 13.1% in the 12 months to August 2022².

Local challenges:

- The Census 2011 showed there were over 500 self-identifying unpaid carers in the City of London. Of these 44 are known to Adult Social Care, and usually one or two by Children's Social Care. While carers may not need these services there will be unpaid carers that are not aware of their role and may miss out on essential support in a crisis.
- Difficulties engaging a broader group of unpaid carers.
- City of London Corporation is limited by available funding and central government decisions.
- Current Carer Connections pilot based on non-recurrent funding.
- Concerns raised by carers about access to timely information and communication.
- Accessing respite care in the City of London.
- Impact of stress and worry about cost of living crisis on health, mental health and wellbeing.
- Unpaid carers cannot cut back on heating, certain types of food and products for the cared for, especially if the caring role already impacts ability to work.

Local strengths:

- Carer Connections service successful in identifying carers not known to City of London services and supporting them.
- The Adult Social Care service reported a positive response from carers on their individual assessments (Carer Assessment Audit 2021).
- Adult Social Care early intervention project can help those on the cusp of care e.g. purchase of items to make life easier.
- The Peer Researcher Programme is making connections across the residential communities in the Square Mile, which will form on-going engagement networks with unpaid carers.
- The Carer Strategy Implementation Group champions unpaid carers and supports on-going action including the engagement of carers in various improvement and development processes.

² ONS: The cost of living, current and upcoming work: September 2022

Picture of unpaid carers in the City of London (this will be updated once the carer Census 2021 data is released in January 2023).

This section will be displayed as images with short descriptions following the agreed template used for the Children's and Young Persons' Plan.

- In 2011, 7.9% of City of London residents (all ages) were providing some level of unpaid care to a family member, friend or neighbour. Applying these rates to the 2021 ONS population data (10,938), this equates to 864 carers (all ages) in the City of London.
- 44.4% (8) of COL carers, excluding those who had not received support or services were extremely or very satisfied with Social Services.³
- 80% (12) of carers find it easy to find information about services⁴.
- Over half of carers (56.5%) reported that their caring role had not caused any financial difficulties over the last 12 months⁵.
- The proportion of carers who report that they have been included or consulted in discussion about the person they care for were 52.9%⁶.
- 5.6% of carers overall feel extremely or very dissatisfied with COL social services⁷.
- 26.1% of carers that feel they have encouragement and support⁸.
- 1.6% of the population is Bangladeshi⁹, which as an ethnic group have a poverty rate of 53% and are culturally less likely to identify as in a caring role.
- 61% of unpaid carers lived with family¹⁰.
- Physical activity, stress and sleep were the top 3 factors impacting the health wellbeing of unpaid carers¹¹.
- Unpaid carers rated how well they were listened to by the City of London Corporation and the NHS as very poorly and poorly¹².
- Tagalog was the first language for 17% of unpaid carers¹³.
- X% in receipt of Carer's Allowance.

Outcome	Our focus is	How we will achieve	How we will measure
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³ City of London Survey of Adult Carers (SACE) 2022 - a biannual survey which seeks opinions of unpaid carers age 18 or over, caring for a person aged 18 or over, on a various topics that are considered to be indicative of a balanced life alongside their caring role.

⁴ Ibid

⁵ Ibid

⁶ Ibid

⁷ Ibid

⁸ Ibid

⁹ GLA 2016 - based housing led ethnic group projections, 2017 (JSNA)

¹⁰ City of London peer researcher survey 2021

¹¹ Ibid

¹² Ibid

¹³ Ibid

		this	this
Carers are recognised and identified by health, social, community and housing services.	Professionals will proactively identify and recognise carers.		
	Professionals will signpost carers to information on services for carers.		
	Raise awareness and to promote the importance of carer identification and support available.		
	Develop greater cultural awareness about caring roles and incorporate that into how we talk about carers/caring roles/identify carers.		
	Raising awareness that caring roles include young carers and parent carers, as well as adult cares.		
	Professionals will know how to have conversations with new carers and newly identified carers about the breadth of support and receiving it before a crisis situation.		
	Carers have quick and easy access to helpful advice and information that is available in a range of formats.		

Carers have the information that they need to look after the person they care for and to look after themselves.	Ensure access to tailored information, advice and guidance for carers incorporates practical messages, signposting and support relating to keeping as healthy, fit and well as possible.		
	Ensure access to tailored information, advice and guidance for carers in managing health conditions relevant to those they care for, and in what to do in a crisis or in response to COVID-19.		
	Carers have access to advice and training to help with their caring role, e.g. First Aid training, moving and handling, managing specific conditions.		
	Carers are able to access a wide range of local support and activities to suit their needs, including peer support.		
	Carers are supported to become digitally active.		
	Carers are supported to access financial advice and guidance. This would		

	include those who receive a personal budget.		
	Information, advice and guidance for carers conforms to the Accessible Information Standard		
	Carers have access to the internet and smart devices, and possess the digital skills needed to use them.		
City of London Corporation community services offer the practical and emotional expertise to support carers at any stage of caring.	Carers feel confident that, should something happen to them, the person that they care for will be safe and looked after.		
	Our local health and care services provide more routine health check-ups for carers, particularly targeting higher risk groups such as older carers or those with long-term conditions.		
	Improved support for carers who are coming to terms with the loss of their caring responsibilities, including bereavement. This includes emotional and practical support to help carers to adjust to their changed lives and decide what to do next and should include consideration of the financial impact that changes to caring responsibility have.		

	Carers have access to appropriate equipment and assistance in keeping the house clean and hygienic.		
	Identify assistive technology solutions most appropriate to the carer and their household		
	Access to regular breaks from caring and help to arrange alternative care for the person being cared-for if other support can't step in		
	Social care funding to provide carers with a break from caring needs to be easily available and fairly distributed to all carer groups, easy to navigate and clearly promoted so new carers know where to go for help.		
	Support for carers to get back into employment (and not just jobs in caring) as carers have transferable skills and knowledge.		
	Carers to have access to discounted leisure in City and Hackney, by way of a thank you and for their health and wellbeing.		
Carers are treated as the experts they are.	Carers are involved, listened to and respected in the care of the person they care for.		

	Carers can contribute to the assessment, reviews and relevant meetings for the person they care for.		
	Carers have a voice and can influence the decisions of the City Corporation and other public sector partners.		

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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